

Vendor Inquiry Vendor Inquiry Vendor Inquiry Vendor Inquiry Vendor Inquiry Vendor Inquiry * Profiles * Requisitions * Purchase Orders * Invoices * Invoices * Payments * Bids WOENTRY WOAPPROVAL WOAPPROVAL WOAPPROVAL WOAPPROVAL WOREQUESTOR WOREQUESTOR WOREQUESTOR WOSEARCH Financial Management Work Orders Work Orders Work Orders Manage Work Orders Manage Work Orders Manage Work Orders Manage Work Orders Work Orders Search Work Orders Search Work Orders Search Work Orders	FINANCIALS MODULES					
BUDGET CASHRECEIPTS CASH Receipts Budget Entry Cash Receipts Search Requisition Search Receipts Searc	Module Required	KeyNet Role	Menu	Submenu	Navigation	Description
CASHRECEIPTS CREARCH BIDREQ INVENTORYREQ REQUISITION TEACHERREQ VOUCHERREQ FINRIT PORECEIVE REQUISITIONLISTALL REQUISITIONLISTALL REQUISITIONLISTALL REQUISITIONLISTALL REQUISITIONLIST ACTIVITYRPT VENDREQ WOENTRY VENDOR REQUISITIONLISTALL REQUISITIONLISTALL REQUISITIONLIST ACTIVITYRPT VENDOR WOENTRY VENDOR WOENTRY VENDOR WOENTRY VENDOR WOENTRY WOAPPROVAL REQUISITIONLISTALL REQUISITIONLISTAL RE		GLACCOUNTINQ		Account Inquiry		Account Inquiry/Detail
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INVENTORYREQ REQUISITION TEACHERREQ VOUCHERREQ FINEPT PORECEIVE REQUISITIONLISTALL REQUISITIONLISTALL REQUISITIONLISTAL REQUISITIONLISTAL REQUISITIONLISTAL REQUISITIONLISTAL REQUISITIONLIST ACTIVITYRPT VENDREQ VENDREQ VENDREQ VENDOR WENDOR WENTRY WOAPPROVAL REQUISITIONLIST Vendor Inquiry WENTRY WOAPPROVAL REQUISITOR WORK Orders (KNWO) WORKARCH WORK Orders WORK Orders WORK Orders WORK Orders WORK Orders WWW Work Orders Work Orders Wend Manage Employee Work Orders Work Orders Wend Manage Work Orders Well Manage Employee Work Orders Well Manage Duployee Work Orders Well Manage Vork Orders Well Manage Vork		CRSEARCH			Search Receipts	View All Cash Receipts
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VOUCHERREQ FINRPI PORECEIVE Requisitions Financial Reports Receiving - View Financial Reports Receiving - Requisitions Requisitions Requisitions Received - View Financial Reports - View Financial Reports Receiving - Receiving - Received - Received - Requisitions - Received -		REQUISITION			Purchase Requisitions	Enter a Purchase Requisition
Financial Reports Financial Reports Financial Reports Receiving Financial Reports Receive Purchase Orders		TEACHERREQ			Teacher Requisitions	Enter a Teacher Requisition
FORECEIVE REQUISITIONAPPROVAL REQUISITIONAPPROVAL REQUISITIONAPPROVAL REQUISITIONAPPROVAL REQUISITIONAPPROVAL REQUISITIONALIST ACTIVITYPET VENDREQ Requisitions Search Requisitions View/ Manage All Requisitions View/ Manage Your Requisitions View/ Manage Your Requisitions View Vendor Inquiry Profiles Requisitions View Vendor Requisitions View Vendor Inquiry Profiles Requisitions View Vendor Requisitions View Vendor Inquiry Profiles Requisitions View Vendor Requisitions View Vendor Inquiry Profiles Requisitions View Ve		VOUCHERREQ			Voucher Requisitions	Enter a Voucher Requisition
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REQUISITIONLISTALL REQUISITIONLIST ACTIVITYPT VENDREQ VENDOR WENDOR WENDOR WENDOR Requisitions Requisitions Requisitions Search Requisitions Wiew/Manage All Requisitions Wiew/Manage Your Requisitions Activity Reporting Requisitions Wendor Inquiry Vendor Inquiry Requisitions View/Manage All Requisitions View/Manage Your Requisitions View/endor Requisitions View Vendor Information and History for the following: * Profiles * Requisitions * Purchase Orders * Invoices * Payments * Bids WOENTRY WOAPPROVAL WOAPPROVAL WOAPPROVAL WOAPPROVAL WOAPPROVAL WOSEARCH WOSEARCH Financial Management Work Orders Work Orders Search Work Orders Work Orders Search Work Orders Search Work Orders Search Work Orders Search Work Orders		PORECEIVE		Receiving		Receive Purchase Orders
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ACTIVITYRPT VENDREQ Requisitions View Vendor Requisitions & Vendor Listing View Vendor Information and History for the following: * Profiles * Requisitions * Profiles * Requisitions * Purchase Orders * Invoices * Payments * Pids * Requisitions * Purchase Orders * Invoices * Payments * Bids * Requisitions * Purchase Orders * Invoices * Payments * Bids * Requisitions * Purchase Orders * Manage Work Order Request Manage Work Order Request Manage Work Orders WORPQUESTOR WORPQUESTOR WORPQUESTOR WORPQUESTOR WORPQUESTOR WOSEARCH WORSEARCH Work Orders Search Work Orders Search Work Orders Search Work Orders Search Work Orders	Regnet Financials (RNF)	REQUISITIONLISTALL	rmanciai management		Search Requisitions	View/Manage All Requisitions
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Vendor Inquiry Vendor Inquiry Vendor Inquiry Vendor Inquiry Vendor Inquiry Vendor Inquiry * Profiles * Requisitions * Purchase Orders * Invoices * Payments * Payments * Bids WOENTRY WOAPPROVAL WOAPPROVAL WOAPPROVAL WOAPPROVAL WOREQUESTOR WOREQUESTOR WOREQUESTOR WOSEARCH Financial Management Work Orders Work Orders Manage Work Orders Search Work Orders Search Work Orders Search Work Orders		ACTIVITYRPT				Activity Reporting
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		WOSTATUS			Work Order Status	View Status List



KEMS MODULES Module Required	KeyNet Role	Menu	Submenu	Navigation	Description
Module Required	JOBPOSTINGS	Other Options	Job Postings	Job Postings	View Job Postings (External Only Excluded)
TZN-4 A114 (TZNA)		Other Options	ood i ostiligs	oob i ostiligs	*
KeyNet Applicant (KNA)	APPMGR	Employee Management	Personnel	Manage Applicants	View Applicant Information View/Manage Applicant Information - Full
	APPMGRFULL				Access
	BES			Enrollment	Access to Enrollment Portal
	BESQEVENTS	My Information	Benefits	Qualifying Events	View/Manage Qualifying Events (in development)
WN-A DCA (WNDEO)	BENEFITS			Current Benefits	View Current Benefit
KeyNet Benefits (KNBES)	BENCLAIMS			Benefit Caims	View Benefit Reimbursement Claims
	BESMGR	Employee Management	Managa Danafita	Managa Danafita	Manager Entry of Employee Benefits
	BESENR	Employee Management	Manage Benefits	Manage Benefits	Employee Benefits Admin Login Access
	LEAVEHISTORY		Leave History	Leave History	View Leave History
	ATTACH		My Documents	My Documents	View/Manage User Documents
	CHECKHISTORY			Check History	View Check History
	PAYROLL			Current Payroll	View Current Payroll Elements
	DEDUCTIONS			Deductions	View Active/Inactive Payroll Deductions
	DIRECTDEP		Payroll	Direct Deposit	View/Manage Direct Deposit Information
	JOBASSIGN			Job Assignments	View Job Assignment History
	PAYSUMMARY			Pay Summary	View Pay Summary
	PAYCALC			Payroll Calculator	"What If?" Payroll Calculator
	EMPTAXINFO	My Information		Tax Information	View W2, 1095-C, Manage Tax Information
	CERTIFICATIONS		Personal Data	Certifications	View Certifications and Licenses
	DEMOGRAPHICS			Demographics	View/Manage Personal Data
	DEPENDENTS			Dependents	View/Manage Dependents & Beneficiaries
	EDUCATION			Education	View Education/Training
	MEDICAL			Medical	View Medical Information
	EVALUATIONS			Personnel Evaluations	View/Manage Evaluations (in development)
	YEARS			Service Years	View Service Years Information
	SUBS		Substitutes	Substitutes	View Substitute Availability & History
	KEYTIME		TIme & Attendance	Enter/Update Time, Enter /	Enter/Update Employee Keytime Entries
KeyNet Employee (KNE)	CLOCKIO			Update Leave, My Calendar	Timesheet Clock In / Out
	KEYTIMELIST		Employee Time	Enter Pay	View/Manage All Remote Pay
	KEYTIMEAPPROVAL			Approve Timesheets	Approve KeyTime Entries
	PTTE			Enter PTTE	Enter a Part-Time Temporary Leave Request
	PTTEAPPROVAL			Approve PTTE	Approve Part-Time Temporary Leave Requests
	WORKCAL			Work Calendar	View Supervisor Work Calendar
	JOBREQ			Finish Saved Requisitions, Enter	View Job Requisitions
	JOBREQALL	Employee Management	Job Requisitions	Requisition, My Job Requisitions	View / Search Job Requisitions
				Search Job Requisitions	
	JOBREQAPPROVAL			Approve Requisitions	Approve Job Requisition Requests
	JOBENTRY			Enter Job Timesheet, Approve	Enter/Update Job Timesheets Entries
	JOBMANENTRY JOBANNREQ	_		Timesheets Position Requests	Approve Job Timesheet Entries
	MANAGER		Personnel	View Staff Data	View/Manage Job Postings View/Manage Employee Data (Limited)
	MANAGER		- I CI SOIIICI	view Stall Data	view/ манаде втрюдее Data (ытиеа)



KeyNet Roles (by KeyNet module)

MANAGERFULL			View Staff Data	View/Manage Employee Data (Full)
				View/Manage Employee Data (Less
MANAGERLESS				Limited)
MANAGERMORE				View/Manage Employee Data (More
				Limited)
ORGDIRECTORY	Other Options	Personnel Directory	Personnel Directory	View Employee Directory
BRANDINGSTYLING				KeyNet Dashboard Branding and
BRANDINGSTILING	ROOT MENU			Personalization
AESOP		-	-	



KEMS MODULES (cont'd)					
Module Required	KeyNet Role	Menu	Submenu	Navigation	Description
KeyNet Leave Requests (KNL)	REQUESTLEAVE	My Information	Time & Attendance	Leave History	Request Leave
	LEAVEREQAPPROVAL	Employee Management	Attendance	Approve Leave	Approve Leave Requests
	LEAVEREQENTRY			Enter Employee Leave	Manager Entry of Employee Leave Requests
	LEAVECAL			Leave Calendar	View Calendar of Leave Requests (with Status filter)
	LEAVELIST			Lookup Employee Leave	View List of Leave Requests
	WORKCAL			Work Calendar	View Calendar of Employees Working
KeyNet Tuition Reimb (KNTR)	EDUCATION	My Information	Personal Data	Education	Manage Tuition Reimbursements
	TRAPPROVAL	Employee Management	Course Approval	Course Approval	Approve Tuition Reimbursement Requests
Other	ADMIN				Provides KeyNet Administrative Access
GENERAL MODULES (FIS, KEMS & KNBP					
Module Required	KeyNet Role	Menu	Submenu	Navigation	
KeyNet Dashboards (KND)		Menu	Submenu	Navigation	Description
KeyNet Dashboards (KND)	DASHBOARD	My Charts	-	Charts	Description View/Manage Dashboard Charts
KeyNet Dashboards (KND)			- -		i
. ,	DASHBOARD DASHBOARDMGR	My Charts My Charts	-	Charts Manage User Dashboards	View/Manage Dashboard Charts Setup User's Dashboards
KeyNet Meta Queries (KNMQ)	DASHBOARD DASHBOARDMGR METAQUERY	My Charts My Charts My Charts	-	Charts Manage User Dashboards Meta Queries	View/Manage Dashboard Charts Setup User's Dashboards View Meta Queries
KeyNet Meta Queries (KNMQ) ** included with any	DASHBOARD DASHBOARDMGR METAQUERY MYQUERIES	My Charts My Charts My Charts My Charts My Charts	-	Charts Manage User Dashboards Meta Queries My Queries	View/Manage Dashboard Charts Setup User's Dashboards View Meta Queries View Your Meta Queries
KeyNet Meta Queries (KNMQ)	DASHBOARD DASHBOARDMGR METAQUERY	My Charts My Charts My Charts	-	Charts Manage User Dashboards Meta Queries	View/Manage Dashboard Charts Setup User's Dashboards View Meta Queries
KeyNet Meta Queries (KNMQ) ** included with any	DASHBOARD DASHBOARDMGR METAQUERY MYQUERIES	My Charts My Charts My Charts My Charts My Charts	-	Charts Manage User Dashboards Meta Queries My Queries	View/Manage Dashboard Charts Setup User's Dashboards View Meta Queries View Your Meta Queries

Develpoment portal

NOTE: HR, MYPROFILE, NONE, and WOEMPLOYEE are not used.